



Family Weekend Application Process



Spring Family Weekend applications go live!

Visit our website on November 1st to start your family's application for the spring season.



Fall Family Weekend applications go live!

Visit our website on July 1st to start your family's application for the fall season.



All paperwork is due!

In order for our team to process your family's application, we must have it completed in a timely manner. All paperwork must be submitted at least four weeks before the date of the session.

New Family

- Step 1:** Create an account
- Step 2:** Click enrollment tab
- Step 3:** Select enrollment option/
"camper session" (Pg. 2)
- Step 4:** Fill in **Primary Camper Application**
- Step 5:** Submit forms (Pg. 3)
- Step 6:** Check Out
- Step 7: Application Complete**
- Step 8:** Complete the same process
under **Family Member Application**
for each family member.

<https://victoryjunction.campmanagement.com/enroll>

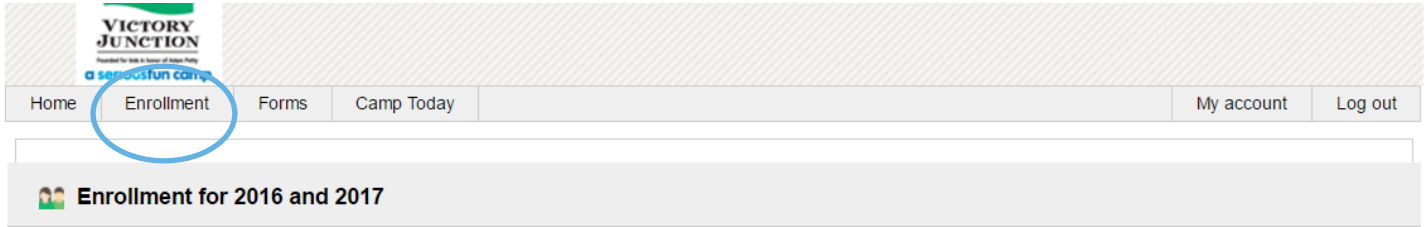
Return Family

- Step 1:** Log-in to Parent Dashboard
- Step 2:** Click enrollment tab
- Step 3:** Select enrollment option/
"Camper Session" (Pg. 2)
- Step 4:** Fill in **Primary Camper Application**
- Step 5:** Submit forms (Pg. 3)
- Step 6:** Check Out
- Step 7: Application Complete**
- Step 8:** Complete the same process
under **Family Member Application**
for each family member.

<https://victoryjunction.campmanagement.com/campers>



CampSite Parent Dashboard Process

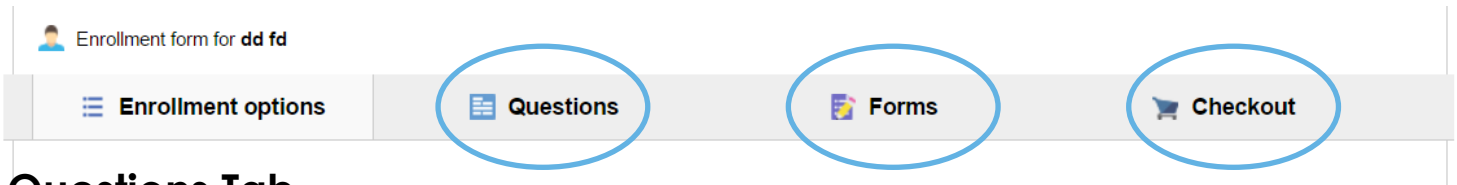


Enrollment Tab

Under the enrollment tab, you will scroll down to find the button that says Enroll **FIRST NAME LAST NAME** for 2017

Select **Primary Camper Application** option (any child with a diagnosis that Victory Junction serves)
Select **session** that you would like to apply for.

Save and continue (Don't forget to hit save and continue)



Questions Tab

Under the questions tab, you will fill in basic questions pertaining to the session.

Save and continue (Don't forget to hit save and continue)

Forms Tab

Under the forms tab, you will be able to fill out electronic forms, download printed forms, and upload them back to the dashboard. Forms are not considered complete until approved by our team. Standard forms are **NOT** required before moving forward.

Please Note: Please read page three of this document for form instructions.

Please Note: You may upload documents after submitting application.

Continue to Checkout (Don't forget to hit continue to checkout)

Checkout Tab

Under the checkout tab, you will read and sign our Terms and Conditions. If the page turns green after submitting the application, you know you have completed the process. After the checkout process is complete and all forms have been submitted, our team will process and review your application. If accepted for camp, a Camper Recruiter will contact you.



Required Camper Forms

RED- Indicates forms that must be printed off and uploaded to the Parent Dashboard or sent to Victory Junction.

BLUE- Indicates forms that can be submitted electronically through the Parent Dashboard.



Medical Form

Please Note: Required only for Primary Campers

Our medical form provides an outline of your child's medical care, detailed by your child's health care provider. This form must be filled out by a physician, nurse practitioner, or physician assistant.



Immunizations

Please Note: Required for all members of the family under 18

Our immunization form provides a detailed description of our required immunizations. Please read this form carefully, as we require several specific immunizations. **An official record of your immunizations must be submitted.** If your child has previously submitted their immunizations to Victory Junction, we will have them on file. Return families will not need to submit immunizations unless we ask for an updated record.

Please Note: All members of the family must have documentation of a flu shot if attending a session between November 1st and March 31st. Please read our form for those who have medical exemptions.



Medical Forms for 2017 (Parent Dashboard Forms)

Please Note: Required for all members of the family

Please Note: Only list dietary needs under the dietary section

Our medical forms include dietary information, basic medical information, and medications/allergies. Please complete all forms in their entirety. Information may be updated after submitting application.

